

# OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – September 17, 2019      ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit 13 was called to order by President Mark Sinner on Tuesday, September 17, 2019 at 7:13 PM at the ESU 13 Center, 4215 Avenue I, Scottsbluff, NE. Public notice was given in the Star-Herald on Friday, September 13, 2019. Agenda items and reports were uploaded to the ESU #13 website for Board members on Friday, September 13, 2019.

President Mark Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present:      Diane Coon, Heather Crofutt, Steve Diemoz, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager, and Desira Martin, Treasurer. Guests: Donna Jenne.

Absent:      Tom Millette and Ray Richards

Moved by Knapper, seconded by Egging, that absent Board members Millette and Richards be excused. Aye: Coon, Crofutt, Diemoz, Horn, Jones, Marsh, Marx, Sinner. Nay: none. Absent: Millette, Richards. Motion passed.

Moved by Marsh, seconded by Coon, that the agenda be approved as listed. Aye: Crofutt, Diemoz, Egging, Horn, Jones, Knapper, Marx, Sinner. Nay: none. Absent: Millette, Richards. Motion passed.

Moved by Jones, seconded by Diemoz that consent action items be approved as listed (minutes of August regular meeting, Treasurer's Report, Fund Balance Report Budget Summary Report, claims, and staff travel). Aye: Egging, Horn, Knapper, Marsh, Marx, Sinner, Coon, Crofutt. Nay: none. Absent: Millette, Richards. Motion passed. The following General Fund claims were approved for payment:

<u>Check #</u>	<u>Entity Name</u>	<u>Amount</u>
13221	ALLO COMMUNICATIONS	3,600.00
13222	ALLO COMMUNICATIONS	517.83
13223	BLACK HILLS ENERGY	177.44
13224	CENTURYLINK	1,458.21
13225	CHARTER COMMUNICATIONS	2,459.87
13226	CHASE CARD SERVICES	1,952.71
13227	CITY OF BRIDGEPORT	280.01
13228	CITY OF TERRYTOWN	48.22
13229	GREAT PLAINS COMMUNICATIONS	2,816.00
13230	NEBRASKA PUBLIC POWER DISTRICT	143.39
13231	PAYROLL ACCOUNT	797,736.72
13232	VIAERO WIRELESS	119.01

13233	WELLS FARGO	11,389.39
13234	ALLO COMMUNICATIONS	833.34
13235	CHARTER COMMUNICATIONS	747.51
13236	CHARTER COMMUNICATIONS	747.51
13237	CITY OF GERING	706.45
13238	CITY OF SIDNEY	811.06
13239	NEBRASKA PUBLIC POWER DISTRICT	2,612.74
13240	21ST CENTURY EQUIPMENT	48.13
13241	308 EMBROIDERY	261.98
13242	A MOTHER'S TOUCH	45.86
13243	AESA	890.00
13244	AIRMEDCARE NETWORK	8,650.00
13245	ALLIANCE PUBLIC SCHOOLS	1,707.23
13246	KAY ANDERSON	730.00
13247	ANITA'S GREENSCAPING, INC	405.00
13248	APPLE INC	138.00
13249	AUTOZONE, INC	484.86
13250	BAKER & ASSOCIATES	11,827.50
13251	BALLARD & TIGHE PUBLISHERS	2,645.58
13252	BANNER COUNTY PUBLIC SCHOOLS	1,900.00
13253	JADIE BAM	50.00
13254	JERRY BECKING	79.87
13255	BENZEL PEST CONTROL	95.00
13256	BENZEL PEST CONTROL	135.00
13257	BLESSED BEGINNINGS ECC	593.00
13258	HEATHER BOWEN	94.89
13259	CYNTHIA BROWN	28.90
13260	BUGOFF PEST CONTROL LLC	100.00
13261	CAPITAL BUSINESS SYSTEMS, INC	1,474.50
13262	CARDMEMBER SERVICE	22,250.45
13263	CARR-TRUMBULL LUMBER & DO IT C	27.55
13264	CASH-WA DISTRIBUTING	3,785.56
13265	CDW GOVERNMENT, INC	2,482.36
13266	CHADRON PUBLIC SCHOOLS	1,900.00
13267	CHRISTINE RIPPE'S DAYCARE	36.00
13268	CHUCK ELLEY PRESENTATIONS	433.10
13269	CITY OF SIDNEY	57.05
13270	COMFORT INN - VALENTINE	178.00
13271	CAPWN	1,141.74
13272	COMPLETE CARE FAMILY PRACTICE	336.65
13273	CONTRACTORS MATERIALS, INC	30.00
13274	THE COPIER NINJA	9.85
13275	COURTYARD BY MARRIOTT	1,373.40
13276	CREEK VALLEY PUBLIC SCHOOLS	650.00
13277	CSC CONFERENCING OFFICE	63.45
13278	CULLIGAN OF SCOTTSBLUFF	30.00
13279	D. MARTIN-ESU #13	31.48
13280	DAS STATE ACCOUNTING - CENTRAL	408.72
13281	DELL MARKETING	13,746.89

13282	DOUGLAS, KELLY, OSTDIEK & OSSIAN	676.25
13283	EAKES OFFICE SOLUTIONS	1,390.51
13284	ED SERVICE UNIT NO 10	6,863.55
13285	ED SERVICE UNIT NO 13	26,432.94
13286	EDMENTUM	1,415.00
13287	EDUCATIONAL SERVICE UNIT NO. 13	19,756.26
13288	ESU COORDINATE COUNCIL	873.31
13289	FASTENAL COMPANY	10.50
13290	FERGUSON SIGNS	742.00
13291	FIRST STUDENT INC	2,657.92
13292	SAMANTHA FISHER	886.82
13293	KENDA FOOS	11.60
13294	FREMONT MOTOR COMPANY	893.49
13295	FRENCHMAN VALLEY COOP	410.35
13296	TERESA FROMAN	1,202.69
13297	GARDEN COUNTY PUBLIC SCHOOLS	2,740.00
13298	PERLA GARZA	412.09
13299	GERING PUBLIC SCHOOLS	3,182.40
13300	GERING PUBLIC SCHOOLS	2,100.00
13301	GORDON-RUSHVILLE PUBLIC SCHOOLS	950.00
13302	GOVCONNECTION, INC	1,980.45
13303	HALF PINT ACADEMY	216.00
13304	HAMPTON INN - KEARNEY	104.00
13305	HAMPTON INN - NORTH PLATTE	109.00
13306	HAMPTON INN & SUITES	188.00
13307	HAMPTON INN SOUTH - HERITAGE PARK	564.00
13308	GREG HASCALL	218.50
13309	HEMINGFORD PUBLIC SCHOOLS	950.00
13310	HI PERFORMANCE CAR WASH	29.60
13311	JAYMIE HILLIARD	1,067.08
13312	HOBBY LOBBY	27.48
13313	HOLIDAY INN EXPRESS -CHADRON	94.00
13314	HOLIDAY INN EXPRESS-LEXINGTON	376.00
13315	HOME DEPOT CREDIT SERVICES	1,193.67
13316	HOMETOWN LEASING	646.95
13317	HOUGHTON MIFFLIN HARCOURT	165.69
13318	HULLINGER GLASS AND LOCKS	57.50
13319	ROXANNE HUMPHREY	139.20
13320	IDEAL LINEN SUPPLY	472.17
13321	IDEAL LINEN SUPPLY	539.40
13322	IMAGINE LEARNING, INC	450.00
13323	KANGAROO COURT	280.00
13324	KIDS INC CHILD CARE	20.00
13325	KOKE'S AUTO FARM TRUCK	32.36
13326	LEYTON PUBLIC SCHOOLS	1,900.00
13327	LIGHTHOUSE CHRISTIAN DAYCARE	36.00
13328	LIL ANGELS PLAYHOUSE LLC	216.00

13329	LITTLE GARDEN CHILDCARE	71.08
13330	LITTLE OWL'S NEST	96.54
13331	LR4, LLC	600.00
13332	ANGELA LUPPEN	98.02
13333	MAILFINANCE	397.81
13334	MARKETING CONSULTANTS	2,093.00
13335	DEBRA MASON	162.00
13336	MEAT SHOPPE	236.68
13337	MENARDS	1,062.66
13338	NICOLE MICHAEL	82.36
13339	MIDWEST AUTO SUPPLY, INC	25.00
13340	MINATARE PUBLIC SCHOOLS	2,400.00
13341	MONEYWISE OFFICE SUPPLY	2,346.86
13342	MOUNTAIN VISION PIZZA DBA DOMINO'S	501.05
13343	MUNCHKINLAND DAYCARE	376.84
13344	N2Y, LLC	714.52
13345	NACIA	15.00
13346	NASB ALICAP	99,529.00
13347	NEBRASKA 4-H CAMPS	2,138.50
13348	NE ASSOCIATION OF SCHOOL BOARDS	288.00
13349	NEBRASKA SAFETY CENTER	500.00
13350	NEBRASKALINK	8,859.46
13351	NEOFUNDS BY NEOPOST	500.00
13352	NMC EXCHANGE LLC	1,080.00
13353	NPPD	53.44
13354	NSLA	75.00
13355	JEANNE OGDEN	100.46
13356	ONE SOURCE	261.50
13357	O'REILLY AUTOMOTIVE	169.54
13358	OVERDRIVE, INC	6,500.00
13359	PAM'S DAYCARE	56.00
13360	PANHANDLE COOP	4,368.67
13361	PANHANDLE COOP ASSOC.	2,313.96
13362	PAUL REED CONSTRUCTION & SUPPLY	68.15
13363	PITNEY BOWES GLOBAL FINANCIAL	197.79
13364	PLATTE VALLEY CREAMERY	400.00
13365	PRINT EXPRESS INC OF TORRINGTON	276.00
13366	RANDY'S AUTO CARE, LLC	165.12
13367	REGANIS AUTO CENTER	33.54
13368	SHANNA ROSENTRATER	63.80
13369	SHANA RUTHERFORD	957.12
13370	SANDBERG IMPLEMENT, INC	378.50
13371	BERTHA SAYALOUNE	36.00
13372	GEORGE SCHLOTHAUER	14.50
13373	SCOTTSBUFF FAMILY YMCA	100.00
13374	SCOTTSBUFF PUBLIC SCHOOLS	440.75

13375	SCOTTSBLUFF TENT & AWNING	42.00
13376	SIDNEY PUBLIC SCHOOLS	950.00
13377	SIOUX COUNTY PUBLIC SCHOOLS	950.00
13378	SNELL SERVICES	1,102.75
13379	MICHELLE WEIMER	3,851.12
13380	SONNY'S SUPER FOODS	31.89
13381	SONNY'S SUPER FOODS/BRIDGEPORT	603.64
13382	STAPLES ADVANTAGE	118.00
13383	STAPLES CREDIT PLAN	984.64
13384	STAR-HERALD	799.66
13385	VOID SUBWAY #6906	0.00
13386	TEAM CHEVROLET	82.94
13387	DAWN TERRELL	193.72
13388	THOMPSON GLASS, INC	1,045.76
13389	TWIN CITIES DEVELOPMENT ASSOC	260.00
13390	UNL	1,710.00
13391	JANICE VAN NEWKIRK	1,375.00
13392	VAN PELT FENCING COMPANY, INC.	99.32
13393	VERIZON WIRELESS	2,448.97
13394	VERIZON WIRELESS	357.25
13395	WESTERN COOPERATIVE COMPANY	83.00
13396	WESTERN NE MOVING & STORAGE	500.00
13397	WNCC	6,596.45
13398	WNCC	29,704.29
13399	WESTERN NEBRASKA HOUSING	495.00
13400	WESTERN PLAINS BUSINESS SOLUTIONS	178.50
13401	WESTWAY CHRISTIAN CHURCH	1,200.00
13402	WINSOR LEARNING, INC.	8,250.00
13403	WNCC, TREASURER	4,166.40
13404	WESLEY WOOD	475.00
13405	BLACK HILLS ENERGY	117.35
13406	CHARTER COMMUNICATIONS	48.98
13407	CITY OF SCOTTSBLUFF	1,308.90
13408	GREAT PLAINS COMMUNICATIONS	2,816.00
13409	LINGO COMMUNICATIONS	371.19
13410	VISA	14,294.11
13411	BLACK HILLS ENERGY	108.88
13412	CENTURYLINK	2,691.98
13413	CHASE CARD SERVICES	3,605.33
13414	CITY OF BRIDGEPORT	393.29
13415	NEBRASKA PUBLIC POWER DISTRICT	145.83
13416	VIAERO WIRELESS	131.78
	<b>TOTAL</b>	<b>1,232,088.83</b>

## Calendar

- **September 25, 2019** – Administrative Advisory Council Meeting – ESU 13 Conference Rooms – 9:00 AM, round table discussions; 10:00 AM, regular meeting.
- **October 11, 2019** – All staff in-service – HARMS Center – 9:00 AM
- **October 15, 2019** – Regular Board meeting
- **November 20-22, 2019** - NASB State Education Conference – CHI Health Center Downtown Omaha (Diemoz, Marx)
- **December 4-7, 2019** – AESA Annual Conference, JW Marriott Desert Ridge Resort, Phoenix, AZ (Coon, Diemoz, Jones, Marx, Richards, Sinner)

No Public Forum.

## Reports:

- Head Start Director's Report and Policy Council Minutes for August – No discussion.
- Administrator's report:
  - ✓ Dr. Dick thanked members of our Board who received an Award of Achievement at the annual NASB Area Membership meeting in August. Board members Coon, Diemoz, Jones, Knapper, and Marx attended training sessions to align with ESU policies and updates on legislative issues.
  - ✓ ESU 13 purchased a "master" job description from Perry Law Firm. We will begin updating our current job descriptions to follow this series.
  - ✓ Discussion took place regarding a Communication Specialist to assist in educating the community and schools of our programs and services. This position would also work on the ESU 13 website. Heather Crofutt suggested contacting WNCC or Chadron State College for Internships covering this job title.
  - ✓ The Board Facilities Committee will meet in November for discussion of long term planning of facility needs so that funding of future projects are prioritized. The plan is to meet prior to the November Board meeting.
  - ✓ Dr. Dick presented a follow up to the Board about membership in NRCSA from other ESUs. It is the consensus of the Board that ESU not become a member.
  - ✓ Dr. Dick will be attending the public hearing on LR 63 at the State Capitol on October 4<sup>th</sup>. Letters from superintendents, principals and parents are being gathered in favor of ESU programs and services.
  - ✓ Board member comments: Board member shirts were discussed and agreed upon.

**OLD BUSINESS: None.**

## NEW BUSINESS:

Moved by Knapper, seconded by Crofutt, that the Board approve the 2019-2020 proposed

budget for the operation of ESU 13 in the amount of \$20,286,341.00. Aye: Egging, Horn, Jones, Marsh, Marx, Sinner, Coon, Diemoz. Nay: none. Absent: Millette, Richards. Motion passed.

Moved by Diemoz, seconded by Sinner, that the Board approve the *Resolution* setting the 2019-2020 property tax request at \$1,767,449.50. Aye: Horn, Jones, Knapper, Marsh, Marx, Coon, Crofutt, Egging. Nay: none. Absent: Millette, Richards. Motion passed.

Moved by Diemoz, seconded by Marsh, that the Board approve the above-listed minutes as read. Aye: Jones, Knapper, Marx, Sinner, Coon, Crofutt, Egging, Horn. Nay: none. Absent: Millette, Richards. Motion passed.

President Sinner declared regular meeting adjourned. Next regular meeting will be held Tuesday, October 15, 2019, beginning at 7:00 PM at the ESU 13 Center, 4215 Avenue I, Scottsbluff, NE.

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President

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Vice President